



Saskatchewan Highland Gathering and Celtic Festival

Food Concession Application Form

May 20 & 21, 2017

Please return this page with your payment to:

Regina Highland Festival Association

2211 Russell Place E

Regina, SK, S4V 2J4

Early Bird deadline is March 31, 2017

DEADLINE FOR APPLICATION IS MAY 1, 2017

Please contact Melodie Young at 306-529-7599 or youngmelodie@sasktel.net if you have any questions.

Please print the following information:

Business Name: _____

Contact Person: _____

Mailing Address: _____

City/Town: _____ Province: _____ Postal Code: _____

E-mail: _____

Phone (day) _____ (evening) _____

FEES: Day(s) attending – This fee includes the site space and two admission passes.

May 20 - \$200.00 (After March 31, 2017 - \$250) **May 21 - \$200.00 (After March 31, 2017 - \$250)**

Please provide the size of the site/area for your concession that you will require. _____

Concessionaire shall submit a cheque or paypal payment along with a temporary license, complete menu/prices and this agreement at any time prior to the deadline to the Festival in order to validate this agreement. All cheques will be made payable to Regina Highland Festival Association, 2211 Russell PI E, Regina, SK, S4V 2J4. Applications will not be considered until full payment is received. This fee is non refundable.

Upon receipt of application form and fees, a map of the site and parking area as well as admission passes will be forwarded to you on or prior to the Festival.

HOURS OF OPERATION: The Concessionaire agrees to be at their designated site, assigned by the festival, and open for operation as follows:

8 am to 8 pm

Note: Hours are subject to change. "Preferred vendors" are required to stay open for the duration of the festival liquor permit.

OPERATION

1. **Food License:** The Concessionaire must operate in accordance with the Regina Qu'Appelle Health Region's (RQHR) standards and a current operation license must be displayed at all times. In the event of a health violation, the conveyer reserves the right to shut down the vendor's concession facility without reimbursement of fees paid.
2. Concessions must be fully self sufficient (electrical power, propane, water, etc). There will be no guaranteed source of power on-site. Vendor must make their own arrangements for generators. Due to the musical nature of the festival, quiet generators are essential.
3. The price charged by the vendor for each food and beverage item shall remain constant throughout the festival.
4. No spikes are allowed to be driven into the pavement at any time unless approved by the City of Regina.
5. The Festival may approve more than one concession selling a main product (ice cream, hot dogs, etc.)
6. The concessionaire will maintain the designated site area in a neat and tidy manner at all times consistent and clean up their site area prior to departure. The Festival will provide adequate containers for concessions.
7. The concessionaire will be held responsible and liable for any/all damage to the venues (as noted) fixtures and/or property and all costs of replacement/repair resulting from the action of the concession, his/her affiliate/s, or any outside agency at any time during the concessions setup, festival operations, and take down on the property.
8. Neither party shall be held liable for delays or damages suffered by the other party directly or indirectly by the forces of nature.

VEHICLES

1. Set Up: Vehicles relating to Concessions will be allowed access onto the Festival site only for set up and take down. Any storage vehicle will be parked in the designated parking lot.
2. Concessionaires may begin take down of their site after hours of operation as noted above and must be completely vacated by midnight.
3. Concession trucks/stands ONLY may be allowed to park overnight within the fenced area during the festival. NO overnight guests.

The vendor shall secure the necessary Health Permit prior to event in order to operate the concession facility. A copy of the Health permit must be sent to the Saskatchewan Highland Gathering and Celtic Festival.

Acknowledging that you, the Concessionaire, have read and agree to the conditions in this agreement and have provided full and complete documents as stipulated by the agreement, we the Festival, upon receipt of same shall agree to approve your application for the Saskatchewan Highland Gathering and Celtic Festival. This agreement is not transferable.

Concession Contact (please print)

SHGCF (please print)

Concession Contact signature

Date

SHGCF signature

Date

SHGCF Use:

Date application received _____

Amount Received _____

Receipt # _____

Cash: Yes/No

Cheque # _____

Name of Payee _____

Paypal: _____